

## INSURANCE

### HEALTHCARE COVERAGE

Employees who work 20 hours or more per week receive health, dental, and vision insurance. Employees may choose from different health insurance packages, and may opt to include coverage for spouses, domestic partners, and dependents.

### LIFE INSURANCE

The organization pays for life insurance coverage for each eligible employee.

### RETIREMENT PLANS

Employer-contributed retirement plans are offered. Benefits accrue according to the number of hours worked.

### TIME OFF

Depending on the employee's position and classification, benefits include Paid Time Off (PTO) and Extended Illness Bank (EIB) hours; or accumulated paid sick leave, holidays, and vacation.

### EMPLOYEE ASSISTANCE PROGRAM

The Employee Assistance Program provides free and confidential information and consultation regarding childcare, older adult services, career management, interpersonal or stress issues, and legal and financial matters.

### TRANSPORTATION

#### COMMUTER CHECK

The organization participates in the national Commuter Check program, providing transit benefits to employees.

### VAN SHUTTLE

A free shuttle service is provided for employees commuting to and from the Glen Park BART station.

### FITNESS CENTER

Employees who have completed an orientation session covering safety and the use of equipment in the fitness center may enjoy access to the center from 5:00 a.m. - 8:30 a.m., and from 12:00 p.m. - 1:00 p.m.

### MEAL DEAL

All employees can take advantage of "the works" from our staff cafeteria – an entrée and side dish for just \$5.00.